

TurningPoint

SUMMIT COUNTY TURNING POINT PROGRAM

PARTICIPANT HANDBOOK

Track 1

(Intervention in Lieu of Conviction Track)

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Track 2

(Community Control/Judicial Release Track)

**SUMMIT COUNTY COMMON PLEAS GENERAL DIVISION
209 SOUTH HIGH STREET, AKRON, OHIO 44308**

**ORIANA HOUSE, INC.,
NON-RESIDENTIAL SERVICES FACILITY
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Mission Statement

The mission of the Summit County Turning Point Program is to improve the overall quality of life in our community by providing effective court-supervision and enhanced treatment services for substance dependent felony offenders, in an effort to change their behaviors and reduce their risk to the community.

Diversity, Equity, and Inclusion Commitment Statement

Summit County is a compassionate community that strives to see each citizen thrive. Through the Turning Point Program, our aim is to create meaningful and lasting change. Addiction is an equal opportunity disease. It reaches across age, race, gender, socioeconomic status, and across all facets of life and lived experiences.

Each day our focus is on people; building trust, promoting accountability, and seeing people for who they are while supporting their goals. To ensure our success, best practices in equity and inclusion will be considered in all we do – at all levels of the community and through the resources offered to all clients. This commitment allows us to establish policies and practices that lead to access, opportunity, and a chance for success.

The Turning Point Judge, staff, and all community partners are responsible for intentionally fostering an environment where each individual feels welcomed, respected, supported, and appreciated. We are committed to using our platform to remove systemic barriers that prevent full participation in our program. This can be a “turning point” in life and we are here to help.

THIS HANDBOOK DETAILS PARTICIPANTS’ RIGHTS AND RESPONSIBILITIES IN THE TURNING POINT PROGRAM SPECIALIZED DOCKET

Your Rights

- I have the right to request the attendance of defense counsel during the portion of the specialized docket treatment team meeting concerning me if I choose not to use the defense counsel provided by the program.
- In the event I am being sanctioned, I have the right to make a statement to the court at the time.
- I have the right to be treated fairly and with respect by the Turning Point Treatment team.
- I have the right to be treated without regard to race, national origin, disability, age, sex religion, political views or sexual orientation.
- If I have a qualified disability, I have the right to reasonable accommodations (such as auxiliary aids if sensory impaired).

- If I believe that I have been discriminated against by my treatment provider because of race, national origin, disability, age, sex religion, political views or sexual orientation. I have the right to file a grievance.
- I have the right to confidentiality of communications and personal identifying information within the limitations and requirements for disclosure of information under federal and state laws and regulations, and Turning Point guidelines.

INTRODUCTION

What direction is your life headed?

Get back on the right path with the Summit County Turning Point Program and let it help you on your way to long-term sobriety.

You can chart a new course, which includes:

- A clean and sober lifestyle;
- A family life with close relationships;
- Friends who care about *you*...not what you can do for them;
- A job, so you can take care of yourself and your family;
- An education, to present you with better job opportunities;
- Having people trust you;
- An overall healthier lifestyle; and
- Resources to help you reach and discover your full potential.

What does the Turning Point Program Provide?

- Substance use treatment designed specifically for you;
- Referral to medical, mental health, and social service providers;
- Help in obtaining your GED;
- Relationships with people who care about you, including the judge, your caseworker, your treatment team members, and many others. They will all work with you to get the most out of treatment and life;
- Rewards to recognize your successes and hard work; and
- Help with learning job skills.

If you choose to work towards a brighter future, The Turning Point Program offers you this chance.

You do the work, and we offer the resources and support to help you do it.

What is the Turning Point Program?

The Turning Point Program is a court program that is a minimum of twelve (12) months long. If you enter the Turning Point Program you will be supervised by the Turning Point Program Presiding Judge and will meet with her in Court on a regular basis to discuss and evaluate your progress, participation and achievements. The amount of time you spend in the program is based on your compliance and advancement through the phases.

Why does the Court have the Turning Point Program?

The Court understands substance use plays a large role in many crimes and impacts many lives. The Court wants to deal with the underlying cause of some of the crimes committed in this county by connecting people who have committed crimes that are related to their substance use with needed treatment and other life services. In doing this, the Court hopes to help you make a positive and lasting change in your life to prevent future criminal activity and court involvement.

How is the Turning Point Program different from community control or IILC?

The Turning Point Program offers you a way to have a different kind of life, a life of freedom from drugs and/or alcohol and a life with hope and promise.

To see if this program is for you, you are urged to talk with your attorney, family members, and other supportive persons in your life before you commit to the program.

The primary differences between the Turning Point Program and regular community control and IILC supervision is that you will report more often to your caseworker and our treatment staff, as well as having regular one-on-one contact with the Turning Point Program Judge at regular review hearings.

You will be evaluated for substance use and any mental health condition that might affect your ability to participate in the program. The results of these and other evaluations are taken into account when determining what conditions of supervision you will have and how you will be supervised.

Basic Requirements

When you enter the Turning Point Program, you are subject to the Summit County Adult Probation Department Rules. In addition, you are to:

- Abstain from alcohol and drug use;
- Attend status review hearings;

- Attend all appointments with treatment providers;
- Attend all appointments with caseworker;
- Comply with the program requirements;
- Submit to frequent, random and observed alcohol and drug screens;
- Comply with sanctions for rule violations;
- Engage in positive activities and
- Have no further violations of the law.

Eligibility

Target Population

You will be screened for eligibility using the below guidelines. To be eligible you must meet the required criteria.

- You have been placed on Community Control for a felony offense or;
- You have been granted Judicial Release and placed on Community Control for a felony offense or;
- You have been identified as a Noncompliant Participant in Intervention in Lieu of Conviction or;
- You are a Community Control Violator due to alcohol and/or drug use and
- You must be assessed and diagnosed as substance use dependent by an approved alcohol and drug treatment provider who makes a level of care recommendation of Intensive Outpatient Treatment or higher and
- You are determined to be meet the following risk level utilizing the Ohio Risk Assessment System (ORAS);
 - Female
 - Moderate (upper level)
 - High
 - Very High
 - Male
 - Moderate (upper level)
 - High
 - Very High

You are ineligible for participation in the Turning Point Program if any of the following exist:

- You are actively working as a police informant;
- You are engaged in a drug distribution, manufacturing or assembly network;
- You have been convicted in the last ten years of trafficking, manufacturing or illegal assembly;
- You have been convicted of a crime of violence within the last ten years;
- You are currently charged with a crime of violence;
- You are a registered sex offender;
- You are on felony community control, post release control, or parole with another jurisdiction;
- You have a pending felony case in another jurisdiction;
- You are not a resident of Summit County
- You are serving a prison sentence for another jurisdiction

The Summit County Turning Point Program will not deny you admission to the program based on race, color, religion, gender, sexual orientation, national origin, ancestry, age, citizenship, marital status, veteran status, or any disability.

Program Entry

REFERRAL AND SCREENING

Your participation in the Turning Point Program is voluntary. If you do not wish to participate in the program, notify your Defense Attorney and the Judge.

Your probation officer or the Judge assigned to your case may refer you to the Turning Point Program. Once the Turning Point Program Screening and Outreach Coordinator receives your referral, you will receive an application. Your application must be totally filled out and returned to the Turning Point Program Screening and Outreach Coordinator. Once the Turning Point Program Screening and Outreach Coordinator has your application, your case will be screened to see if you are legally allowed to enter the program.

LEGAL ASSESSMENT

As part of the initial screening process the following will be reviewed:

- Your criminal history;
- Your supervision history;
- Your history of drug and/or alcohol use;
- History of prior treatment;
- Your address;
- Your education;
- Your employment;
- Your family history;
- Your medical/mental health history; and
- Your risk/needs assessment results.(ORAS)

Once you have been screened and it is decided that you meet the legal eligibility requirements to be considered for the Turning Point Program, the Turning Point Program Screening and Outreach Coordinator will schedule your clinical assessment.

CLINICAL ASSESSMENT

Once you are screened and you meet legal eligibility requirements for participation in the Turning Point Program you must then cooperate with the clinical assessment process. The Turning Point Program Screening & Outreach Coordinator will set an appointment for you to go to the ADM Central Assessment within seven to fourteen (7-14) business days for a substance use assessment (unless a current assessment within the last six is already available). If you are attending substance use treatment through another treatment agency,

the Turning Point Screening and Outreach Coordinator will request a copy of your assessment and treatment plan.

You will be required to sign a release of information so that information obtained can be shared with the Turning Point Program team.

The results of your assessment will be reviewed by the Turning Point Screening and Outreach Coordinator, who will make a recommendation regarding your admission to the Turning Point Program Presiding Judge. This will occur within approximately four weeks after you submit your application.

It is your responsibility to attend all appointments, including courtroom observation when scheduled. If you do not cooperate and complete all requirements, s in a timely manner this may result in postponement of, or denial of, your entry into the Turning Point Program.

ACCEPTANCE

The Turning Point Program Screening and Outreach Coordinator and Presiding Judge will review your eligibility for the program using the following information:

- Your Application Screening Form;
- Your Presentence Investigation report; if applicable
- Your Ohio Risk Assessment Score (ORAS);
- Your substance use, mental health and/or other related programming assessments;
- Any mitigating and aggravating circumstances of current or prior court involvement;
- A careful examination of the circumstances of prior juvenile convictions and how long ago these incidents occurred is considered;
- How long ago any prior potential disqualifying offenses occurred;
- High risk or repeat offenders ARE considered for inclusion.

The Turning Point Program Judge has the discretion and is the final decision maker as to whether you will be accepted into the Turning Point Program. Even if you are eligible, you may not be offered admission. No one has a **RIGHT** to participate in this program.

If you are allowed to participate in the Turning Point Program and you agree to participate, then your original Judge will order you to enter the program and you will be provided with the date to appear before the Turning Point Program Judge. At that time the Turning Point Program Judge will advise you of your rights, the rights you are giving up, the requirements of participating in the program and the possible consequences of not following the Turning Point Program rules. You will sign a participant agreement and will officially enter the Turning Point Program.

It is important to know that you are giving up the following constitutional rights:

Right to Due Process — A jail sanction for non-compliance shall not be imposed without providing notice, a hearing, and representation by an attorney. A Participant may waive the right to a hearing, so long as the Participant has had the right to consult with an attorney, and the waiver is made knowingly, intelligently and voluntarily. Participants do not have the right to contest the imposition of sanctions that do not impact liberty interest. Adjustment in treatment activities are not sanctions.

Right to Remain Silent and Right Against Self Incrimination — You are waiving your constitutional right to remain silent and right against self-incrimination in regard to being honest and self-reporting any violations of the specialized docket program rules.

Right to Freely Associate — You are waiving your constitutional right to freely associate and you agree that we can restrict your ability to see or go within a certain distance of specific people.

Right Against Unlawful Search and Seizure — You are waiving your constitutional right against unlawful searches and seizures. We can conduct searches and seizures of your person, residence, phone, and property WITHOUT A WARRANT.

You can rescind this waiver of rights at any time; however, this will result in your unsuccessful termination from the Turning Point Program.

SUPERVISION REQUIREMENTS

As a Turning Point Program participant you agree to abide by the following supervision requirements:

Attend Case Management Appointments

You will be supervised by a caseworker and will be required to report to the caseworker as instructed. In the first phase of the program you will meet with your caseworker more frequently. As you successfully advance through the program phases, you will meet less often with your caseworker. If you are not following the program rules, your appointments with your caseworker may be increased.

Random Home Visits

You should expect random home visits during your participation in the Turning Point Program and understand that you can be searched, as can your place of residence, car, personal property and real property. A law enforcement officer may come with the Turning Point Program Manager and/or caseworker on any home visit or search.

No Alcohol or Illegal/Mood Altering Substances

You are not allowed to consume any alcohol and/or use any mood altering substance, including non-prescribed medication, federally controlled substances, or illegal drugs, or abuse any otherwise legal household or industrial item, such as paint, solvents, or aerosol spray products.

Physician Prescribed Medications

You must report any and all prescribed medications to your treatment provider and Caseworker. You must provide verification of any prescription from their doctor, including signing a release for Turning Point Program personnel to contact your doctor.

If you test positive for a controlled substance and have not followed to the prescription drug policy, you may be sanctioned immediately. A participant must take all prescribed medications strictly as directed.

Over-The-Counter (OTC) Medication

You must also inform your Turning Point Program caseworker, counselor, and/or team member of any “over-the-counter” (OTC) medications you are using.

Inappropriate use of any medication, whether it was prescribed for you or purchased over-the-counter, can result in your termination from the Turning Point Program.

Following Recommendations of Treatment Provider

You must follow all recommendations of your treatment provider. If you fail to follow these recommendations this may result in a Turning Point Program sanction. Further, you must actively participate fully in treatment sessions; just being there is not considered participation.

Attendance and Punctuality to Treatment Sessions

If you will be late or unable to attend a treatment session, you must call your assigned counselor and let them know this. Any missed sessions due to illness may require a written note from a physician. Additionally, you must immediately inform your caseworker of any absences/tardiness from treatment sessions.

Attendance for Case Management

You are expected to attend all scheduled appointments with your caseworker. It is your responsibility to be on time, conduct yourself appropriately, and be truthful with your caseworker at all times.

Failure to Appear at Status Review Hearings

You are expected to attend status review hearings before the Turning Point Program Judge as scheduled. An unexcused absence from status review hearings is unacceptable, and failure to appear in court as scheduled without a valid and verified excuse may result in a warrant/capias being issued for your arrest.

Agreement to Conduct Myself Appropriately

As a participant in the Turning Point Program you agree to conduct yourself in an appropriate way when you are attending any Turning Point Program related activity, including review hearings with the Turning Point Program Judge, meetings with the caseworker, counseling and treatment sessions, and other required appointments.

Examples of appropriate conduct include, but are not limited to: arriving on time, prepared, and sober; dressing appropriately; being respectful and courteous; and maintaining an open mind and honest attitude.

For Status Review hearings, you must come to court neatly groomed and dressed in clean clothing. Any non-compliance with the dress code may result in the your being asked to leave, as well further consequences.

Therefore, the following courtroom dress code is to be followed:

- No clothing containing references to drugs, alcohol, or illegal activity;
- No low cut, revealing tops/shirts or belly shirts;
- No sagging pants;
- No short shorts or miniskirts; and
- No hats, bandannas or inappropriate headgear worn in the courtroom.

Current Contact Information

You must provide your caseworker and program manager with your current residential and/or mailing address and email address as well as any and all personal telephone number(s).

Summary of treatment requirements

The Turning Point Program is a specialized docket (drug court) established to assist you on your road to recovery, by providing you services and programming to address your individual needs. For this reason, it is mandatory that you are actively involved in the treatment process and follow your individual program plan. This may include your participation in the following:

- Residential treatment;
- Partial Hospitalization Program;

- Intensive outpatient treatment;
- Individual treatment sessions;
- Gender specific programming;
- Family therapy;
- Medically Assisted Treatment;
- Medication monitoring;
- On-going mental health treatment; and
- Case management

Additional Services

In addition to the above treatment requirements, you may be referred for additional services when needed. These services may include:

- Education;
- Vocational Training;
- Employment;
- Transportation;
- Anger Management;
- Cognitive Behavioral Therapy;
- Housing;
- Parenting classes;
- Domestic Violence programming; and
- Physical, mental and dental health care.

Treatment Team

The treatment team is actively involved in the selection process and supervision of the Turning Point Program participants. The treatment team meets weekly to discuss and review your conduct, compliance, and achievements. They will make decisions regarding your phase advancements, sanctions and terminations. You have the right to request the attendance of your defense attorney during the portion of the treatment team meeting where your participation is being discussed if you choose not to use the defense counsel provided by the program.

Judge

- Discretion to decide the admission into or termination from the Turning Point Program in accordance with the written legal and clinical criteria for the Turning Point Program
- Knowledgeable about treatment and programming methods and limitations;
- Leader of the Treatment Team
- Decision-maker of incentives, sanctions, phase advancement, and successful completion or termination
- Final decision-maker and resolves conflicts among Treatment Team members
- Attends all Treatment Team meetings, monitors treatment progress, enters court orders at status review hearings, issues incentives and sanctions, grants phase advancement, and approves participant's successful completion or unsuccessful termination from the Turning Point Program
- Discusses progress with the participant at status review hearings

Turning Point Program Managers

- Conducts the legal eligibility screening
- Makes recommendation to Presiding Judge regarding participant admission
- Maintains the daily operations of the specialized docket
- Collects and maintains statistical information and other confidential records concerning participants, collects data from service providers
- Ensures that Treatment Team members follow program policies and procedures
- Plans and facilitates Advisory Committee meetings
- Responsible for overall supervision of each participant, under current Community Control and Summit County Adult Probation guidelines
- Participates in team meetings in which potential participants are reviewed
- Attends Treatment Team meetings and status review hearings
- Advises of any Turning Point Program violations
- Prior to and during Treatment Team meetings, provides status reports (*Appendix G*) and progress notes to the Treatment Team
- Participates in discussions about incentives, sanctions, phase advancement, successful completion, and termination

- Conduct Field Visits when appropriate

Program Administrator

- Facilitates the specialized docket in accordance with the written program description
- Collects and maintains statistical information and other confidential records concerning participants and assists with creating reports for review and submission to funding sources
- Assigns client caseloads to case management staff
- Ensures case management services are provided in the absence of the assigned Caseworker
- Ensures case management services are in compliance with audit/contract/accreditation standards and Oriana House, Inc., policies and procedures
- Ensures that Treatment Team members follow program policies and procedures
- Attends Treatment Team meetings and status review hearings
- Monitors sanctions/incentives
- During Treatment Team meetings, provides recommendations to the team
- Advises of any violations
- Participates in discussions about incentives, sanctions, phase advancement, successful completion, and termination
- Maintains the daily operations of the specialized docket
- Participates in the Advisory Committee meeting
- Participates in team meetings in which potential participants are reviewed for eligibility
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Screening and Outreach Coordinator

- Attends arraignments of new criminal cases to identify cases, which may be appropriate for the Turning Point Program. Communicates with Pretrial Services, Summit County Jail and Adult Probation staff to identify possible program candidates.
- Contacts and maintains communication with possible program candidates and provides program information including policies, procedures and benefits of participation in Turning Point Program.
- Screens potential program candidates for program eligibility.
- Develops program brochures, videos and other program promotional materials to educate participants on program participation.
- Conducts outreach to defense counsel and community partners to educate them on the benefits of participation in the Turning Point Program.
- Identifies and engages community resources and partners who can assist in promoting the benefits of program admission and participation.
- In partnership with a contract professional, coordinates a diversity audit, of the Turning Point Program to improve access and remove barriers to participation and recruitment.

- Recommends policy and procedure changes to implement recommendations from the diversity audit.
- In partnership with a contract professional, assess and recommend any needed modifications to screening protocols to align with NADCP standards for equity and inclusion.
- Prepares and provides reports of screening and recruitment data to program judge and staff. Assists the Turning Point Program Manager in maintaining program statistics.
- Enters relevant screening information and notes into court case management system (SCORS).
- Attends training relevant to drug court programs.
- Attends all program court sessions, staffing and advisory board meetings.
- Communicates with grant administrator to identify and requisition needed resources.
- Provides relevant program data and memoranda to facilitate maintaining certification from the Supreme Court of Ohio as a specialized docket.
- Performs related administrative and clerical duties; prepares and maintains correspondence; makes and responds to telephone and written inquiries; updates and maintains relevant program files

Defense Counsel

- Participates in the Advisory Committee meeting
- Participates in team meetings in which potential participants are reviewed for eligibility
- Attends Treatment Team meetings and status review hearings
- During Treatment Team meetings, discusses progress reports with the Treatment Team
- Participates in discussions about incentives, sanctions, phase advancement, successful completion, and termination

Turning Point Program Caseworkers

- Assists participants in the development, utilization and coordination of the Individualized Program Plan (IPP)
- Meets with the participant on a regular basis to discuss individualized program goals and progress while in the program
- Coordinates referrals for clients to chemical dependency treatment programming and ancillary services (i.e.: education, employment, mental health counseling, housing, cognitive skills programming) based on the client's identified needs
- Attends Treatment Team meeting and status review hearings
- Monitors compliance with individualized program plan
- Conducts random alcohol and drug tests; monitors medication compliance and reports testing results to the Treatment Team
- Monitors sanctions/incentives
- Informs the Treatment Team whether treatment plan, supervision plan, and court orders are followed

- Advises of any violations
- Provides necessary information to Program Managers for purposes of the preparation of participant status reports
- During Treatment Team meetings, discuss participants' progress, and provide recommendations to the Treatment Team
- Participates in discussions about incentives, sanctions, phase advancement, successful completion, and termination
- Participates in team meetings in which potential participants are reviewed for eligibility

Cognitive Skills Specialist

- Conducts cognitive skills programming as scheduled to enhance academic learning ability
- Evaluates participants' overall progress and goal achievement and communicates the status to participants on a regular basis
- Provides participants with education about the cognitive errors that support a criminal lifestyle
- Educates and assists participants in utilizing cognitive behavioral techniques to counter act the use of destructive thinking patterns in accordance with cognitive behavioral strategies
- Coordinates services with Caseworkers and Probation Officer
- Attends Treatment Team meetings and status review hearings
- Informs the Treatment Team whether curriculum and court orders are followed
- Participates in Treatment Team meetings and discussions about incentives, sanctions, phase advancement, successful completion and termination

Recovery Coach

- Provides coaching and support to clients as challenges arise from everyday activities through one-on-one sessions, group meetings and telephonic contact
- Assists participants and their families to develop sobriety-based activities of daily living
- Facilitates the transition from a professionally directed substance abuse treatment plan to a participant developed and participant directed recovery wellness plan
- Engages hard-to-reach participants into recovery support group programming and matches those participants to particular support groups or 12-step meetings
- Facilitates small-group discussion with participants
- Accompanies clients to meetings, as directed
- Provides feedback to participants on recovery progress.
- Identifies areas to participants which have presented or may present roadblocks to continued abstinence
- Assists participants with identifying and resolving personal and environmental obstacles to recovery
- Is knowledgeable of links for participants to sources of sober housing, recovery-conducive employment, health and social services, and recovery support.
- Attends Treatment Team meetings and status review hearings

- Informs the Treatment Team regarding participants' behaviors and attitudes
- Participates in Treatment Team meetings and discussions about incentives, sanctions, phase advancement, successful completion and termination

Substance Use Counselors – Oriana House, Inc.

- Anyone providing treatment for the Turning Point Program must be appropriately licensed and trained to deliver services
- Conducts diagnostic assessments, provides the clinical diagnosis, and develops the treatment plan
- Initiates referrals for chemical dependency treatment programming
- Provides documentation on a participant's progress in treatment and compliance with treatment plans, including treatment attendance and results of alcohol and drug tests
- Attends Treatment Team meetings
- During Treatment Team meetings, gives treatment updates and makes recommendations regarding treatment needs
- Participates in discussions regarding incentives, sanctions, phase advancement, successful completion, and termination
- Participates in team meetings in which potential participants are reviewed for eligibility

Prosecutor

- Participates in the Advisory Committee meeting
- Participates in team meetings in which potential participants are reviewed for eligibility
- Attends Treatment Team meetings and status review hearings in a non-adversarial manner
- During Treatment Team meetings, discusses progress reports with the Treatment Team
- Participates in discussions about incentives, sanctions, phase advancement, successful completion, and termination
- Prepares legal documents for the program such as but not limited to time extensions and waiver of counsel

Law Enforcement

- Participates in the Advisory Committee meeting
- Participates in team meetings in which potential participants are reviewed for eligibility
- Attends Treatment Team meetings and status review hearings in a non-adversarial manner
- During Treatment Team meetings, discusses progress reports with the Treatment Team
- Participates in discussions about incentives, sanctions, phase advancement, successful completion, and termination
- Provides knowledge of street level drug trends

- Assists in the apprehension of Turning Point Program absconders
- Accompanies the Turning Point Probation Officer in field visits

Status Review Hearings

The Turning Point Program understands that ongoing interaction between you and the Judge helps your compliance with the Turning Point Program rules. These status review hearings are an opportunity to recognize your progress/achievements, address any setbacks and/or impose sanctions. The Judge provides an explanation to compliance and noncompliance including criteria for termination on an ongoing basis at status review hearings.

When attending a Status Review Hearing you can expect:

- To sign a waiver and consent form to discuss your progress in open court
- To have direct interaction with the Turning Point Program Judge regarding your progress
- To be asked to provide verification of any program attendance
- To receive rewards and public recognition for your achievements
- To receive sanctions when you have violated the program rules

***** A warrant will be issued if you fail to attend a Status Review Hearing unless you are excused by your caseworker or the Judge prior to the scheduled hearing date.**

Family, Friends, Sponsor May Observe Turning Point Program Review Hearings

I understand my family and friends, sponsor, etc. are welcome to observe Turning Point Program Review Hearings with me, as emotional and moral support are very important for my successful recovery.

Phases

The Turning Point Program consists of an orientation phase and four treatment phases. Phases are the steps through which your performance and progress through the program are monitored. Important information regarding phases is as follows:

- The structure of the phases may be changed to meet your individual needs.
- You will not advance through phases based on preset timelines.
- The phases go from the most restrictive to the least restrictive.
- Phase advancement is based on how well you do on your treatment plan and the recommendation of the treatment team with approval of the judge. Your status review hearings will be increased or decreased based upon your compliance with program requirements and observed progress.

Phases have common things you must do, which include:

- Begin treatment as soon as possible and attend all sessions as required
- Submit to random frequent, and observed urine screens
- Attend sober support group meetings
- Comply with on-going treatment services
- Report for status review hearings
- Comply with supervision requirements as identified by the court

The Turning Point Program treatment team will monitor your performance throughout the phases of the program. You will be required to comply with the steps of each phase as outlined below:

Orientation Phase- Week One

- Meeting to review and complete the participation agreement and release of information forms
- Review the participant handbook
- Attend initialized specialized docket status review hearing
- Introducing the participant to the members of the treatment team
- Complete and review your individualized treatment plan/assessment
- Address any issues with your transportation
- Contact with coordinator/probation officer as instructed

Compliance Phase (Phase 1) - A minimum of 4-8 consecutive weeks with total compliance

- Attend status review hearings at a minimum of every other week before the Turning Point Program Judge
 - If you are a high risk/high need client, you may be required to appear more frequently
- Meet with caseworker as instructed
- Attend community based self-help organizational meetings as directed
- Attend treatment sessions and activities
- Report for substance abuse testing
 - Report for random and routine drug screens as directed
 - A minimum of two drug screens will be required per week
- Comply with referral to substance abuse treatment
- Negotiate terms of an Individual Program Plan (IPP) with Turning Point Program Caseworker
- Abide by rules of the Turning Point Program, probation, and obey all laws
- Submit verification of employment or school enrollment/GED class enrollment
- Remain drug and alcohol free for four (4) consecutive weeks
- Remain sanction free for four (4) consecutive weeks

Program Engagement Phase (Phase 2) - A minimum 6-8 consecutive weeks with total compliance

- Continue status review hearings before the Turning Point Program Judge every week to biweekly.
 - If you are a high risk/high need client, you may be required to appear more frequently
- Meet with caseworker as instructed
- Attend community based self-help organizational meetings as directed
- Report for substance abuse testing
 - Report for random and routine drug screens as directed
 - A minimum of two drug screens will be required per week
- Continue to attend treatment sessions and activities
- Continue to abide by rules of the Turning Point Program, probation, and obey all laws
- Engage with housing, educational, vocational, employment, driver's license intervention, and parenting class referrals, as needed
- Establish sober support
- Establish pro-social activities
- Remain drug and alcohol free for six (6) consecutive weeks
- Remain sanction free for six (6) consecutive weeks
- Demonstrate commitment towards paying restitution, court costs, probation fees

Growth and Development (Phase 3) - A minimum of 8-12 consecutive weeks with total compliance

- Attend every three weeks to monthly status review hearings before the Turning Point Program Judge;
- Meet with caseworker as instructed
- Attend community based self-help organizational meetings as directed
- Report for substance abuse testing
 - Report for random and routine drug screens as directed
 - A minimum of two drug screens will be required per week
- Continue to abide by rules of the Turning Point Program, probation, and obey all laws
- Continue to attend treatment sessions & activities
- Maintain sober support
- Attend pro-social activities
- Remain drug and alcohol free for eight (8) consecutive weeks
- Remain sanction free for eight (8) consecutive weeks
- Follow through with results of any referrals initiated in Phase II

Maintenance Phase (Phase 4) - A minimum of 8-12 consecutive weeks with total compliance

- Attend monthly status review hearings before the Turning Point Program Judge
- Report for substance abuse testing
 - Report for random and routine drug screens as directed

- A minimum of two drug screens will be required per week
- Continue to attend treatment programming sessions and activities
- Continue to abide by rules of the Turning Point Program, probation, and obey all laws
- Continue to participate in sober support community
- Obtain and/or maintain employment or consistently participate in other vocational activities
- Meet with Turning Point Program Caseworker as instructed
- Demonstrate a good faith effort to pay court costs and program fees by making consistent regular payments or completing community service hours
- Demonstrate stability in housing, educational, vocational, or employment referrals and driver's license
- Remain sanction free for eight (8) consecutive weeks
- Complete a participant authored statement regarding why you should graduate and what changes you've made
- Complete a community plan on action indicating what your plan will be after graduation to remain successful
- In Track 1: Twelve (12) consecutive months of sobriety and six (6) consecutive months crime free
- In Track 2: Twelve (12) consecutive months of sobriety and six (6) and crime free

In addition to the standard tasks listed above you may have additional tasks to complete prior to graduation, such as:

- Attended sober support group meetings
- Display a change in thinking, attitude, and beliefs
- Successfully complete treatment or programming
- Obtain and/or maintain consistent employment
- Demonstrate ability to identify and eliminate criminal thinking patterns
- Make a good faith effort to pay all financial obligations by showing a regular payment history (if applicable), and payment of treatment costs (assessed probation fees are \$240 per year; treatment fees are \$260 per year)

Accomplishments may include:

- Demonstration of abstinence from alcohol and drugs as evidenced by negative screens
- Completion of treatment
- Involvement in Pro-social activities
- Completion of Turning Point Program requirements
- Payment of full restitution, fines and court costs
- Display responsibility for your behavior and
- Demonstration of stability in the community

*See appendix P for phase requirements and application

Note: The Judge is the person who decides when you have successfully completed the program.

Substance Abuse Monitoring

Upon initially entering the Turning Point Program, you will be interviewed and questioned about all recent drug and/or alcohol use, including the date and approximate time of use, the amount and type of substance used, method of ingestion, and any other relevant information required by staff. Drug and alcohol testing will be individualized. You will also be required to sign a release of information allowing case management staff at Oriana House, Inc., to share all test results with the Summit County Turning Point Program Team.

At your intake appointment, you will submit a urine sample for a full screen testing to establish a baseline for the presence of drug metabolites in your system. You will not be sanctioned based upon the results of the initial drug test; however, you may be referred to a Detoxification facility or Substance Use Counselor to process your use.

As a condition of the Turning Point Program, you must agree that you will voluntarily report to the Court, Caseworker, and treatment agency staff, any violations of the Turning Point Program rules, including the use of alcohol, illegal or non-prescribed drugs.

You must report any and all prescribed medications to your treatment provider and assigned Caseworker. You must agree to provide verification of any prescription from your doctor, which includes signing a Release of Information so that Turning Point Program personnel can contact your doctor.

If, because of a medical necessity, a doctor prescribes medication that could yield a positive drug screen result, you must submit a letter, from your physician, stating he/she is aware of your status as a recovering person, and that your need for this medication outweighs the possible risks to you.

Further, this letter must state that your physician has been made aware of your participation in the Turning Point Program, and that you are subject to drug screen testing.

If you test positive for a controlled substance and you do not have such a letter from your doctor, you will be sanctioned immediately. In addition, you must take all prescribed medications strictly as directed.

You are required to submit to random urinalysis and breath tests, as well as any additional testing that may be necessary. Drug and alcohol testing will be individualized. All urine screens will be collected in accordance with the following Oriana House, Inc., policies and procedures and you will be observed by a staff member when submitting the tests.

Frequency of testing

Participants are subject to random alcohol and drug testing at a minimum of twice weekly for the duration of the program.

Participant understands that the Turning Point Program shall monitor the Participant's substance use by random, frequent, and observed alcohol and other drug testing plan in accordance with the following:

- Every day you are required to check in between the hours of 7:00am and 11:00am. This can be done by either calling the Reconnect phone line at 330-996-5077 or by downloading the mobile phone app ConnectComply. You will receive a Personal Identification Number (PIN) to utilize for either service. If choosing to call into the Reconnect phone line, you will first dial the number, enter your PIN, state your first name and spell your last name. After this is completed, an automated message will inform you if you have been selected to submit a urine drug screen. If choosing the ConnectComply App, you will enter your username or phone number and PIN in order to log in. Once you are logged in, you will be prompted to take a picture of your face. Once the picture has been captured, a message box will pop up indicating if you have been selected to submit a urine drug screen. It is important that you read/listen to the entire message as the location and timeframe will be given to complete the urine drug screen. A confirmation number will be issued indicating the check-in has been completed. If you are selected for testing, it is your responsibility to report to the designated location within the timeframe indicated. Drug screens will not be accepted beyond the provided timeframe or at any other Oriana House Inc. location without authorization from your caseworker. You are responsible for providing case management staff with a valid phone number and an emergency contact number.
- Each sample will be collected by Oriana House, Inc., staff and must register the correct temperature. If the collector has concerns that you tampered with your urine sample, you may then be asked to submit another sample for testing. All sample collection shall be random, frequent and observed.
- If you fail to submit a urine specimen, tamper with or dilute a urine specimen, or if you fail to produce a sufficient quantity of urine needed for analysis, you shall be sanctioned as if you submitted a urine sample that tested positive for substance abuse.
- Should you deny any use when confronted with a positive drug test result, you may request the sample be sent to an outside laboratory for additional testing.
- The court will be notified and you will be sanctioned immediately if you test positive, fail to submit to testing, submit an adulterated sample or the sample of another individual, or if you dilute the sample. Failure to submit, submitting an adulterated sample, the sample of another individual, or a diluted sample will be treated as a positive test. Positive tests will result in a court appearance where an appropriate sanction as determined with input from the treatment team will be

administered to you by the Turning Point Program Judge. Tampering with a urine drug screen will result in an enhanced sanction of jail. The treatment provider will be notified immediately of your positive test result by the assigned Turning Point Program Caseworker to allow for adjustment to treatment plans if necessary.

Incentives

The Turning Point Program utilizes individual rewards and incentives as an important component for success in making lasting changes in behavior. These incentives and rewards recognize that you are doing well in the Turning Point Program, that you are following the rules and making difficult changes in your life. Incentives are provided on a case-by-case basis.

Examples of rewards may include:

- Verbal praise in court
- Tangible rewards (i.e., bookmarks, bus passes, phone cards, healthy foods, coffee mugs, birthday or holiday cards, books, planners, supplies, toiletries, clothing items, gift cards, , recognition in court
- Fishbowl Drawing
- Certificate of achievement/completion
- Reduction of your program requirements
- Advancement to next phase in program
- Travel Privileges
- Symbolic rewards (ie: sobriety chips, sobriety keychains or tokens etc.)
- Posted Accomplishments
- Letter of commendation
- Commencement ceremony
- Legal incentives (ie: dismissal of charge(s) or vacation of guilty plea, reduction in the charge and/or sentence, avoidance of jail and/or prison, reduction of community control supervision, sealing of conviction record

Incentives are both immediate and graduated and are designed to encourage and reward positive behavior.

Sanctions

The Turning Point Program uses a variety of sanctions to help you to conform your behavior to program requirements. Entry into the Turning Point Program requires more of you than if you were on regular probation, and is not an easy way out of your legal problems.

If you violate rules or do not comply with the program, you are subject to sanctions by the Court. Sanctions range in severity, depending on the seriousness of your non-compliance or rule violation. Sanctions are also immediate and graduated.

The imposition of sanctions is a decision of the Turning Point Program Judge, based upon the facts of your individual situation and/or the recommendation of the Turning Point Program Treatment Team. Before there is a decision on a sanction, the Judge will first decide if you should even continue in the program. Participants will be (1) given an opportunity to explain their perspective concerning factual controversies and the imposition of sanctions, (2) treated in an equivalent manner to similar people in similar circumstances, and (3) accorded respect and dignity throughout the process. Although participants may request counsel to be present for any given sanction, The Turning Point will not impose a jail sanction for non-compliance without automatically providing notice, a hearing, and representation by an attorney. A participant may waive the right to a hearing as long as the participant had the right to consult with an attorney, and the waiver is made knowingly, intelligently, and voluntarily. Participants do not have the right to contest the imposition of sanctions that do not impact the liberty interests. Adjustments in treatment activities and not sanctions. Further, all sanctions will be communicated in advance to team members and participants

Sanctions may include, but are not limited to:

- Verbal admonishments
- Letters of apology
- Essay Requirements
- Daily activity logs
- Journaling
- Like skills assessments
- Court observation
- Increased community restrictions
- More frequent review hearings before the Court
- More frequent case management sessions
- Increased testing of breath or urine for drugs or alcohol
- Increased supervision requirements
- Community Service
- Daily reporting
- Electronic monitoring, including house arrest
- Placement into a residential community correctional program;
- Termination
- Revocation of community control status and imposition of prison term

If you fail to attend any scheduled court appearance, treatment related appointment, or scheduled office visit with your probation officer this may result in the issuance of a warrant for your arrest.

Examples of rule violations which may result in sanctions include, but are not limited to the following:

- Missed Review Hearing with Judge – Unexcused
- Missed Treatment Session – Unexcused

- Missed Appointment with Probation Officer or Caseworker
- Missed or Positive Substance Abuse Testing
- Improper Use of Prescribed Medication/Use of Prescribed Medication without Doctor's Verification
- Police contact
- New misdemeanor conviction
- New felony conviction
- Failure to notify Caseworker of current place of residence, employment/source of income, or violation of any conditions of supervision not specifically addressed by program requirements
- Failure to attend case management session or referral meeting
- Failure to provide verification of self-help attendance
- Falsification of self-help meeting attendance sheet
- Late to Turning Point court hearing or meeting
- Failure to comply with counselor's treatment recommendation(s)
- Tampering with urine drug screen
- Refusal to submit to a urine drug screen as instructed
- Failure to adhere to your Individual Program Plan.

*See appendix O for a list of all sanction and incentives

PROGRAM COMPLETION

Criteria for Successful Completion-Standard 3(B)

Graduation criteria are the guidelines used to identify how participants can successfully complete the Turning Point Program. Criteria for successful completion of the Turning Point Program demonstrating acceptable behavior and compliance include, but are not limited to the following:

Compliance and Behavior:

- Demonstrated period of abstinence from alcohol and drugs;
- Track 1: Twelve (12) consecutive months of sobriety **and** six (6) months crime free;
- Track 2: Twelve (12) consecutive months of sobriety, **and** six (6) months crime free;
- Attended sober support group meetings;
- Display a change in thinking, attitude, and beliefs;
- Successfully completed treatment or programming;
- Obtain and/or maintain consistent employment;
- Demonstrated ability to identify and eliminate criminal thinking patterns;
- Good faith effort to pay all financial sanctions which include assessed fees by Oriana House (\$260 per year) and Probation Fees (\$240 per year), demonstrated by regular payment history or completion of community service. *individuals shall

not be denied admission to the docket based on financial ability. The Turning Point Program will consider a participant's ability to pay fees and/or other financial obligations and made reasonable accommodations based on financial ability.

Accomplishments:

- Demonstrated abstinence from alcohol and drugs as evidenced by negative screens;
- Completion of treatment;
- Involvement in Pro-social activities;
- Completed Turning Point Program requirements;
- Paid in full restitution, fines and court costs, unless otherwise determined;
- Display responsibility for his or her behavior and
- Demonstrated stability in the community.

The Judge has the discretion to determine when the participant will successfully complete the program.

The process for determining when a participant has successfully completed the program includes:

- The Turning Point Program caseworker recommends the participant for successful completion;
- The Treatment Team reviews the compliant behavior and accomplishments of the participant;
- The Turning Point Program Judge makes the final decision to allow the participant to successfully complete the Turning Point Program and:
- The participant is awarded a certificate of completion at the graduation ceremony.

Track 2 participants will be released from Community Control upon successful completion of the Turning Point Program.

Termination

If you do not successfully graduate from the Turning Point Program, you are subject to termination. You can be terminated from the Program, receive a neutral discharge or be placed on inactive or suspension status.

Unsuccessful termination

The Turning Point Program Judge decides if you will be terminated from the Turning Point Program based on the following Turning Point Program written criteria:

- If you have continued non-compliance with treatment or resistance to treatment
- If you have a new criminal conviction
- If you have any Turning Point Program rule violation or series of violations
- If you have a Community Control violation or series of Community Control violations

If you are unsuccessfully terminated from the Turning Point Program you are subject to the following actions:

- A Community Control Violation and/or
- The imposition of other penalties and incarceration

Neutral Discharge

A neutral discharge is neither a successful completion nor an unsuccessful termination. You may receive a neutral discharge if you meet one or all of the following criteria:

- You are diagnosed with a serious medical condition, which will prohibit you from participating in the Turning Point Program;
- You are diagnosed with a serious mental health condition and/or mental deficit, which prevents you from effectively participating in the program;
- You move to another jurisdiction;
- Your death; or
- There are other factors that keep you from meeting the requirements for successful completion.

If you receive a neutral discharge for the Turning Point Program you are subject to the following actions:

- Your case will be assigned to the appropriate probation officer to continue with standard community control supervision;
- In the event of your death, your case will be dismissed or terminated;
- If you relocate, your community control may be transferred to the supervising authority in the appropriate jurisdiction.

Inactive or Suspension Status

If any of the following criteria apply you may be placed on inactive or suspension status:

- You enter or are placed in a residential facility and cannot be transported for status review hearings;
- You are in need of further assessment or evaluation to determine if your participation in the Turning Point Program is beneficial to you and the program; and
- You have an outstanding warrant for non-compliance from the program and the issue has not been resolved.

Should you have any questions and/or concerns regarding information in the Participant Handbook, please contact the following:

Heather Watkins-Lang
Screening & Outreach Coordinator
330-643-2296

Nikki Lambert
Program Manager
330-643-5366

Jillian Zetts
Program Manager
330-643-2321