

APPLICATIONS BEING ACCEPTED

SUMMIT COUNTY COURT OF COMMON PLEAS GENERAL DIVISION

POSITION:	Part Time Forensic Psychologist Psycho-Diagnostic Clinic
SALARY:	\$40.39 per hour
DURATION OF EMPLOYMENT:	Part-time employment following successful completion of 180-day probationary period
JOB DESCRIPTION AND QUALIFICATIONS:	SEE ATTACHMENT
PRE-EMPLOYMENT TESTING REQUIREMENTS:	Criminal Background Check; Social Media; Drug and Alcohol Testing
APPLICATION:	Letter of Interest and Resume must be sent via email in word/pdf format to: hr@cpcourt.summitoh.net
POSTING DATE:	Applications accepted: Beginning May 10, 2022. Position open until filled.

AN EQUAL OPPORTUNITY EMPLOYER

CLASSIFICATION SPECIFICATION

SUMMIT COUNTY COMMON PLEAS COURT

An Equal Opportunity Employer

POSITION TITLE:	Forensic Psychologist (Part-Time)	GRADE:	N/A
DEPARTMENT:	Psycho-Diagnostic Clinic	CLASSIFICATION:	Exempt Unclassified
REPORTS TO:	Psycho-Diagnostic Director	PAGE:	1 of 2

POSITION SUMMARY:

Under administrative direction, provides evaluations, testimony, and consultation to various courts; and performs related administrative duties. Opportunity to supervise students.

JOB DUTIES AND RESPONSIBILITIES:

1. Performs psychological evaluation and testing for courts (e.g., competency, sanity, etc.) and prepares reports; provides courtroom testimony, and consultation as necessary; reviews records and related material as necessary to complete evaluations.
2. Meets and confers with judges, attorneys, and mental health professionals, and court personnel regarding court cases.

QUALIFICATION STANDARDS:

Any combination of training, work experience, or equivalent, that indicates possession of the skills, knowledge, and abilities listed below. An example of an acceptable qualification for this position is:

Education: Ph.D. or Psy.D. in clinical or counseling psychology supplemented by post-doctoral training in forensic psychology, licensed to practice psychology in the State of Ohio plus five (5) years experience as a clinical psychologist, or equivalent.

Skills: Operation of a variety of standard and complex office equipment, typing, personal computer operation, including but not limited to Windows based programs/Microsoft Office products/Internet applications; experience providing supervision to professional staff.

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Physical Ability: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee is regularly required to use hands and fingers to feel objects, tools or controls and to talk or hear. The employee frequently is required to sit.

The employee is occasionally requested to stand and/or walk and reach with hands. The employee must occasionally lift and/or move up to 10 pounds.

Mental Ability: This position requires alertness and attention to detail to ensure accuracy. Requires concentration when composing replies to routine inquiries.

Position Type/Expected Hours of Work: This is a part-time position with no full-time benefits. Regular hours of work to be determined by Psycho-Diagnostic Clinic Director.